



Blackburn Vikings Child Safety Reporting Process

Who can report?

Parent

Child

Staff member or volunteer

What to report?

Any child safety concerns, including:

- Any form of child abuse – physical, sexual, verbal, emotional or psychological, bullying and neglect
- Any disclosures of abuse or harm to a child
- Any allegations, suspicions or observations
- Any breaches of Club and/or Basketball Victoria Codes of Conduct
- Any other safety or wellbeing issues involving children

CALL 000 IF A CHILD IS IN IMMEDIATE DANGER

How?

Email to welfare@blackburnvikings.com

Who to?

Child Safety Officer

What happens next?

The Child Safety Officer:

- Offer support to the child, the parents, the person who reports and all other staff members or volunteers involved
- Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary process (if required)
- Decide, in accordance with legal requirements and duty of care, whether the matter should/must be reported to the police or Child Protection and make report as soon as possible if required.

Outcome

As appropriate, all relevant staff, volunteers, parents and child will be notified of the outcome of any investigation. This process may lead to Club policies or procedures being updated where necessary.